

POLICY AND PROCEDURES
BLOOMFIELD GENOA CITY
FIRE & RESCUE

PERSONAL GROOMING AND APPEARANCE

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ACCEPTED BY:

- A. Policy:**
The following procedures shall be used as policy for all Bloomfield Genoa City Fire and Rescue Department members and employees.
- B. Responsibility:**
- I. All officers are responsible for training their personnel and for ensuring Proper compliance with this policy.
 - II. All members and employees have the responsibility to adequately learn and implement this policy.
 - III. All members and employees shall exercise reasonable judgment in implementing this Policy.
- C. Policy:** The following policy for hair standards is based on the use of a Protective hood. Both male and female must conceal all hair within a protective hood and still maintain proper fit of headgear and self-contained breathing apparatus face piece. Additionally, hair length must not interfere with providing emergency medical services. Caution must be taken to prevent member's or employee's hair from becoming contaminated by patient's bodily fluids or from contaminating patient's injuries.

Hair Standard: Hair is to be neatly groomed and clean. It shall be cut, styled and worn in a conservative manner. Hair may be in a bun, ponytail or braided to accomplish the above criteria. The bulk or length of the hair shall not interfere with the proper wearing of any Department head gear of equipment.

Hair Coloring: Hair coloring must look natural. Unnatural hair coloring such as green, purple, blue, bright red, ect. are not permitted. Hair pins, combs, or barrettes, may be worn to meet the requirement of this standard.

Wigs and Hair Pieces: Wigs or hair pieces may be worn while on duty or in uniform for cosmetic reasons to cover natural baldness or physical disfigurement. If a wig or hair piece is worn, it must conform to this standard for natural hair and must not cause a safety hazard.

Facial Hair: No person shall report for work, as a fire fighter, or be on duty with facial hair of sufficient length to potentially interfere with an individual's ability to maintain a

safe mask seal with/while wearing a self contained breathing apparatus.

Sideburns: Sideburns must be neatly trimmed. Sideburns must not extend below the bottom of the ear lobe and must end with a clean shaven horizontal line.

Sideburns shall not extend into the portion of the face which provides for the seal of the SCBA face piece. "Muttonchops", "Ships Captain", or similar grooming styles are not permitted.

Mustaches: Mustaches may be worn provided they are maintained in a neat clean manner which presents a groomed appearance. The mustache must not interfere with the wearing of any fire equipment or SCBA and shall not expose the wearer to undue risk hazard. Mustaches commonly known as "Fu Manchu" or "Handlebar" are prohibited.

Jewelry: A limited amount of jewelry may be worn while in uniform provided the items are discreet, do not expose the wearer to undue risk or hazard, and comply with this policy.

- Rings and studs in the nose, eyebrows, lips, ect. are not permitted.
- Stud ear rings, one in each ear, are permitted while on duty.
- Necklaces or chains worn about the neck are permitted as long as they are concealed beneath the uniform shirt.
- Jewelry which is loose or protrudes may catch in machinery or Equipment may not be worn while in uniform.

Cosmetics: Females may wear cosmetics such as eye shadow, rouge, or powder as long as they are used in moderate amounts and worn in a Conservative style.

Tattoos: All tattoos that depict explicit sexual content or other offensive Implications must be covered at all times while on duty.

This policy does not cover all potential appearance and grooming issues and any extreme clothes, hairstyles, facial hair or jewelry are not permitted. Members and employees are encouraged to use discretion in maintaining the professional image of the Department.

Personnel who are only EMS may have neatly trimmed facial hair, beards, and goatees. They may not work in an environment in which facial hair may cause a safety hazard