

P O L I C Y A N D P R O C E D U R E S
B L O O M F I E L D G E N O A C I T Y
F I R E & R E S C U E

MEMBERSHIP REQUIREMENTS

ACCEPTED DATE: 01-01-03	REVISED DATE: 02-25-2010
POLICY 3	NUMBERS OF PAGES 3
ACCEPTED BY:	

Purpose:

This policy shall define the minimum requirements needed to be a member, employee or honorary member of the Bloomfield Genoa City Fire & Rescue (BGCFR).

Definitions:

Probationary member or employee – any member person who has been placed on the department but has not completed the probationary period.

Employee – any person who has completed the prescribed probationary period and does not live within one mile of the BGCFR response area. This person will work day shift, duty shift or as a contract person.

Day Shift – any person who works a daytime (6am – 6pm) shift M-F and is paid by BGCFR.

Duty shift – any person who works a nighttime (6pm – 6am) shift. They may also work a weekend daytime or nighttime shift (6am – 12pm, 12pm - 6am).

Contract person – any person who works a daytime (6am – 6pm) shift M-F and is paid by the contracted company.

Member – any person who has completed the prescribed probationary period and lives within one mile of the BGCFR response area.

Honorary membership – members requesting honorary status must meet one of the following requirements. Must be fifty-five years of age and have at least ten years of service with the Bloomfield, Genoa City or Bloomfield Genoa City Fire & Rescue or least 20 years of service with the Bloomfield, Genoa City or Bloomfield Genoa City Fire & Rescue or has sustained a line of duty or career ending injury. Members may receive honorary status with the Chief and Board of Fire Commission's approval. A request for honorary status must be submitted to the Chief in writing.

Policy:

To apply for membership or become an employee

Must be Eighteen years of age.

Must have a valid Wisconsin driver's license.

Must submit to a criminal background check.

Must have a high school diploma or equivalent.
Member must live within one (1) mile of BGCFR response area.
Employee lives outside of BGCFR response area.
Must take an aptitude test.
Must be approved by the Board of Fire Commission.

Probationary membership:

A probation period of 18 months.
Shall maintain CPR certification per policy 20.
Shall meet all training requirements per policy 15.
Shall meet required call minimum per policy 27.
Shall meet all requirements of guideline 19.
Shall follow all policies and procedures.

Probationary member or employee who fail to attend a mandatory trainings (blood borne pathogens, CPR, HIPPA and TB Skin Testing) shall be given a reasonable grace period to make it up (Less than 30 days). If the training is not made up in the grace period the member or employee shall be placed on inactive status until the training(s) is made up. Failure to make up these trainings in 6 months will be considered a voluntary resignation.

Membership shall be further limited to the following subcategories of probationary and regular membership:

- A – Firefighter
- B - EMT
- C - Firefighter/EMT
- D - Employee

All new probationary members joining the department shall declare their status during their interview.

A - Firefighter (a) only will attain within 18 months, Wisconsin State Certified firefighter level I and firefighter level II.

B - EMT (b) only will attain within 18 months, Wisconsin EMT – Basic and EMT- IV Tech license.

C - Firefighter / EMT (c) will attain within 18 months, Wisconsin State Certified firefighter level I and Wisconsin EMT – Basic license.

D- Employee hired after 01-01-2010 (d), Wisconsin State Certified fire fighter I and Wisconsin EMT – IV Tech upon hire.

At the discretion of the Fire Chief, a new member with prior fire/EMS service (Certified Firefighter or Wisconsin State licensed EMT) may be placed on probation for a minimum of 1 (one) year.

Any probationary members unable to complete the classes in a timely manner maybe immediately terminated from the Bloomfield Genoa City Fire & Rescue Department.

Active membership:

Members:

Shall maintain a minimum of A - firefighter, B - EMT or C -firefighter/EMT as defined above.
Shall maintain CPR certification per policy 20.
Shall meet all training requirements per policy 15.

Shall meet required call minimum per policy 27.
Shall follow all policies and procedures.

Members who fail to attend a mandatory trainings (blood borne pathogens, CPR, HIPPA and TB Skin Testing) shall be given a reasonable grace period to make it up (Less than 30 days). If the training is not made up in the grace period the member or employee shall be placed on inactive status until the training(s) is made up. Failure to make up these trainings in 6 months will be considered a voluntary resignation. Member's eligible for honorary status shall be deemed an honorary member.

Any regular members wishing to change there status (firefighter, EMT or firefighter/EMT) will submit the request in writing to the Fire Chief. That regular member will then be required to attain within six months the certification or state license. Failure to complete the classes may result in termination from the Bloomfield Genoa City Fire & Rescue Department.

Employees:

Shall be subject to a 12 month probationary period.
Shall maintain a minimum of B - EMT or C -firefighter/EMT if hired before 01-01-2010. Employees hired after 01-01-2010 shall maintain a minimum of D – employee as defined as above
Shall maintain CPR certification per policy 20.
Shall meet all training requirements per policy 15
Shall meet required call minimum per policy 27.
Shall follow all policies and procedures.

Employees who fail to attend a mandatory trainings (blood borne pathogens, CPR, HIPPA and TB Skin Testing) shall be given a reasonable grace period to make it up (Less than 30 days). If the training is not made up in the grace period the member or employee shall be placed on inactive status until the training(s) is made up. Failure to make up these trainings in 6 months will be considered a voluntary resignation.

Honorary membership:

Honorary membership will be divided into two different types of honorary membership.

Honorary member – any member who meets the requirements of honorary membership and no longer wishes to respond to calls or trainings. These members will not be issued gear or pagers. They may not respond to calls or trainings.

Active honorary member – any member who meets the requirements of honorary membership and wish to respond to calls. These members will need to meet the following

Shall maintain CPR certification per policy 20
Shall meet all training requirements per policy 15
Shall follow all policies and procedures

Active honorary members who fail to attend a mandatory trainings (blood borne pathogens, CPR, HIPPA and TB Skin Testing) shall be given a reasonable grace period to make it up (Less than 30 days). If the training is not made up in the grace period the member or employee shall be placed on inactive status until the training(s) is made up. Failure to make up these trainings in 6 months will place them to honorary member.