

POLICY AND PROCEDURES  
BLOOMFIELD GENOA CITY  
FIRE & RESCUE

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**CONFIDENTIALITY**

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ACCEPTED DATE:

01-01-03

REVISED DATE:

01-18-2007

POLICY NUMBER:

4

NUMBERS OF PAGES

1

ACCEPTED BY:

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**PURPOSE:**

To ensure the privacy rights as provided by Wisconsin State Law.

**POLICY:**

Bloomfield Genoa City Fire and Rescue (BGCFR) may make available certain information upon request. Our policy is that should a member or employee be contacted by anyone requesting information from a rescue run, he/she will be referred to the Deputy Chief since he/she has access to the correct information. The Deputy Chief will then make an appointment with this person to meet at the squad office and give the appropriate information required by Wisconsin State Statute 146.50(12), 146.81 to 84, 252.15(5)(6)(8)(9) and amendments.

The Deputy Chief/Privacy Officer will also know if a medical information release form has been signed by the patient and received by the preceding officers and access is released in accordance to the hipaa guideline and following proper procedure as set forth in the "Hipaa guidelines and procedures" manual.

**INFORMATION REQUIRED TO BE RELEASED BY STATE STATUTE 146.50:**

1. Identity of ambulance service provider
2. Names of EMT's involved
3. Date of Call
4. Dispatch and response times of the ambulance
5. Location to which the ambulance was dispatched
6. Destination, if any, to which the patient was transported by ambulance

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